The Mid-America Farm Exposition, sponsored by the Agriculture Division of the Salina Area Chamber of Commerce, is intended to exhibit and demonstrate the latest in farm supplies, services and equipment available to farmers, and to show them how to use these products more efficiently and profitably. The Expo will be held at the Tony's Pizza Events Center and Saline County Livestock & Expo Center, Salina, Kansas, on March 26 through March 28, 2019. Show hours are:

9:00 a.m. - 5:00 p.m. Tuesday, March 26 9:00 a.m. - 5:00 p.m. Wednesday, March 27 9:00 a.m. - 4:00 p.m. Thursday, March 28

The buildings will be open to exhibitors at 8:00 a.m. all three days of the show.

## **EXHIBITORS AGREE:**

- 1. That all exhibits will fit within the confines of their space(s), and all sharp and protruding edges are covered. Show officials reserve the right to monitor booths for safety.
- 2. Set-up will begin at **10:00 a.m.**, Monday, March 25 and must be completely set-up by **6:00 p.m.** Forklifts and manual help will be available. **Exhibits are NOT to be removed before 4:00 p.m. on Thursday, March 28.**
- 3. To remove all exhibits, refuse and any type of materials used in the display from the show area by **6:00 p.m.**, **March 28**. Forklifts and manual help will be available until **6:00 p.m.** (limit one hour)
- 4. Not to distribute any dangerous or harmful articles.
- 5. Not to operate any machine that will be objectionable and interfere with the overall enjoyment and success of the entire exhibition. Strobe lights and microphones in booths are prohibited. Lit stoves in the Tony's Pizza Events Center are prohibited.
- 6. To fully indemnify and hold harmless the Chamber of Commerce of Salina, Kansas, from any and all actions, suits, claims, payments, costs, damages and expenses, including without limiting the foregoing, the expenses of defense of any suits or claims which may be brought or made against said sponsor, jointly or severally, or which they, or any of them, may pay, sustain or incur by reason of the use of the exhibit space at Kenwood Park premises, and any demonstration area away from Kenwood Park, or arising out of, or in connection with, the use of the aforesaid premises and facilities located thereon.
- 7. To pay the exhibitor's rental fee for the space(s) requested when the agreement card/registration form is returned and space(s) reserved. No refunds will be given.
- 8. To make certain booths are manned at all times during show hours and to operate exhibits which incorporate motion.
- 9. Each exhibitor will be furnished one table and two chairs per exhibitor space. Backdrops are **NOT** provided with the space.
- 10. Show solicitation only permitted by exhibitors or contractees. Show exhibitor is an individual, company or organization that rents a booth for the duration of the show. Contractees are an individual, company or organization hired by the Salina Area Chamber of Commerce to perform a specific job or service.
- 11. Banners or signage cannot obscure adjacent booths.
- 12. Kansas Rental Topeka is the show service contractor, 785-272-1232. All exhibitors receive a table and two chairs at no cost from the Chamber. Kansas Rental will be sending all exhibitors an exhibitor's kit which will include information on table skirting, dividers, extra tables, signs, backdrops and other items you may want to rent. Backdrops are not provided with the space.

An exhibitors' lounge will be available during move-in on Monday and during show hours Tuesday, Wednesday and Thursday and is located in the Fair Office Building. Events for all exhibitors include a breakfast in the morning and a social in the evening on Wednesday, March 27th.

An Information Booth will be located in the lobby of the Bicentennial Center. Such things as check-in, tables, rentals, extra help, maps, etc., will be available at this booth.

<u>All exhibitors selling merchandise are required to have a Kansas sales tax number</u>. To obtain an application, please contact the Kansas Department of Revenue, Division of Taxation, Topeka, Kansas, (785) 296-3909. There is no charge to obtain a number. Please allow one to three weeks for processing.

For information about the Expo call Delta Bryant at the Chamber of Commerce (785) 827-9301 weekdays or email at dbryant@salinakansas.org. Please complete and return the agreement form as soon as possible with your check or completed credit card information. Make checks payable to the **SALINA AREA CHAMBER OF COMMERCE**.